# **Recruitment and Nomination Policy**

Potential Board Members may be identified/nominated by the existing Board of Directors, or where unsolicited any resident of the North Cariboo may make an application for Board Membership.

The Board of Directors will review all nominations and applications for consistency/fit with Board Composition policy.

### **Board Composition Policy**

<u>Size of Board:</u> The Board shall have a minimum of 5 and maximum of 9 Directors.

#### Required Skill Sets

The individuals who make up the Board of Directors should, collectively, have the necessary personal attributes and competencies required to:

- Add value and provide support for management in establishing strategy and reviewing risks and opportunities
- Effectively monitor the performance of management
- Account for the performance of the organization

The Board should include the following core competencies:

- Planning, governance and strategic development
- Operations and human resources
- Finance/accounting and legal
- Communications and public relations

#### Economic, Geographic and Social Diversity

Board Members shall be residents of the North Cariboo region. Collectively, the Board should reflect the economic, geographic and social diversity of the North Cariboo region including consideration for:

- A broad range of economic and social sectors
- Community Futures' strategic priorities
- Geographic representation
- Demographics including gender, age, and ethnic diversity

### **How to Apply for Membership**

If you are interested in becoming a Member/Director of Community Futures contact our General Manager at 250-992-2322 for more information.

## What does Community Futures do?

Community Futures North Cariboo has been successfully delivering services to small business owners and entrepreneurs, as well as leveraging much needed capital into the local economy since 1987.

Our business services include business coaching, small business training and workshops, micro and small business loans, business plan and implementation services, networking opportunities, and business information services.

In addition to business services, Community Futures provides funding and support for projects and initiatives that lead to economic diversification and job creation in the North Cariboo.

#### Vision:

A sustainable and diversified economy in the North Cariboo Region.

#### Mission statement:

Community Futures is committed to the development of a sustainable and diversified economy in the North Cariboo region. Activities include:

- identifying and supporting initiatives to diversify the local economy,
- information resources and counseling support for small business,
- financial assistance for small business, and
- the development of entrepreneurial skills and values.

Community Futures is community-owned and governed by a local Board of Directors and operates in accordance with the following principles:

- responsibility and accountability to the Citizens of the North Cariboo as the "owners" of Community Futures,
- respect for social, cultural and environmental concerns in the delivery of Community Futures programs and services,
- efficient and accountable use of financial and human resources,
- cooperation, coordination and the development of effective partnerships with other agencies and groups to minimize duplication and enhance services,
- fair and responsible treatment of staff, volunteers and clients, and
- a global view in the development and delivery of our products and services and to markets outside of the North Cariboo in order to lever resources, enhance client service and generate revenues in support of our mission.

## What are my responsibilities as a Board Member?

### Meetings

Regular meetings are held once per month on the third Monday of each month and generally run from 4:30 P.M. until 7:00 P.M. Consistent attendance at these meetings is expected. In addition to regular monthly meetings, Board Members are encouraged to participate on sub-committees where their interest and experience will support the goals of Community Futures.

Board Members are also encouraged to participate in other events and meetings related to Community Futures work. Examples include:

- The annual BC Community Futures conference held in September of each year (travel expenses paid by Community Futures)
- Community Benefit Committee review (rotating Committee of 3 Board members)
- Attendance at 3-4 CF-sponsored events per year
- Planning and evaluation process
- Community inter-communication
- Direct inspections (usually 1-2 per Board member per year ½ to 1 hour)

#### Benefits to Board members

Board Members benefit from:

- Participation/experience with mature and effective Board governance
- Opportunity to make a meaningful contribution to community development
- Increased and broadened community knowledge and perspective
- Networking, conference (provincial) and training opportunities.

#### Governance Model

Community Futures North Cariboo follows the *Carver Governance model*. This model focuses on the ongoing development of an explicit set of policies that:

- Provide the Board with the systems needed to effectively prescribe and manage the organization's overall results and priorities
- Allow Management and Staff the freedom to accomplish their day-to-day work within Board-established boundaries of prudence and ethics
- Provide the Board with their own Board-management process

### **Resources and Links**

Ctrl-Click on the following links to learn more about Community Futures:

Community Futures North Cariboo – Web-site

Community Futures North Cariboo – <u>Facebook</u>